



CONSTITUTION

Definitions

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| The Club | Crawley Badminton Club |
| Committee | Elected group of members of the Club responsible for managing the Club. |
| Chairman | A member of the Committee. Has overall responsibility for the running of the Club. |
| Club Secretary | A member of the Committee. Administration office and executive assistant to the Chairman, he deputises for the Chairman in his absence. |
| Treasurer | A member of the Committee. Responsible for managing the Club's finances. |
| Match Secretary | A member of the Committee. Responsible for organising match fixtures for teams from the Club in local leagues. |
| Social Secretary | A member of the Committee. Responsible for organising social occasions for members of the Club. |
| Membership Secretary | A member of the Committee. Responsible for the maintenance of the Members database of the Club and responsible for registering players with Badminton England. |
| Club Night | The weekly meeting of the Club for the purposes of playing badminton. |
| Club Night Venue | The sports facility chosen by the Committee as the venue for the Club. |
| Match Venue | The sports facility chosen by the Committee as the venue for home league matches. |
| Member | A person, who must be at least 16 years of age, who has paid the membership fee. |
| Senior Member | Any member of the Committee or any trusted (by the Committee) Member who has more than one year membership with the Club. |
| Season | 1 September to 31 August (Membership Year) |
| Date of Renewal | 1 September |
| Guest | A person, aged 16 or over, who is not a Member of the Club |
| EGM | Extraordinary General Meeting. Administrative meeting of the Members when not an AGM |
| AGM | Annual general Meeting. Annual administrative meeting of the Members. |

1 Club name and affiliation

The Club will be called Crawley Badminton Club, and will be affiliated to BADMINTON England.

2 Aims and Objectives

- a. We shall aim to be a friendly yet competitive Club catering for intermediate to good level players.
- b. We shall promote badminton in the area of Crawley, West Sussex.
- c. We shall not discriminate on the grounds of sex, race, religion, age, sexual orientation or disability.

3 Management Committee

- a. The Committee shall consist of no less than 4 Members.
- b. The Club will be run by a committee consisting of:
 - Chairman
 - Club Secretary
 - Treasurer
 - Match Secretary
 - Social Secretary
 - Membership Secretary
- c. Members of the Committee may fulfil one or more of the roles listed in article 3.b
- d. The Committee may fill any casual vacancy that occurs.
- e. The Committee shall meet at least 3 times per year.
- f. The Committee sets the Rules and Code of Conduct that shall be adopted by all members.
- g. The Committee shall resign at the AGM and will be eligible for re-election.
- h. The Committee may expel any member who offends against the Rules and Code of Conduct adopted by the Club.
- i. A minimum of 3 committee members is required to form a quorum at AGM, EGM and Committee Meetings
- j. In case of resignation of ALL of the Members of the Committee an EGM shall be organised where elections for new Committee Members shall take place.

4 Finance and Accounts

- a. All club monies will be banked in an account held in the name of the Club.
- b. The accounts will be kept by the Treasurer and presented annually at the AGM.
- c. At least 2 members of the Committee shall be signatories on the bank account.
- d. The Club shall be run as a not-for-profit organisation.
- e. The financial year of the club will end on the last day of August each year.
- f. Any cheques drawn against club funds shall be signed by the Treasurer and one other signatory on the bank account.
- g. Should Crawley Badminton Club no longer be viable and the accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be donated to BADMINTON England.

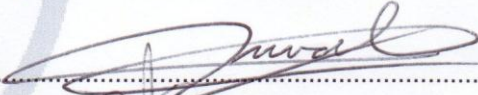
5 Membership

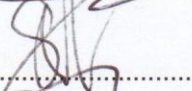
- a. All members shall be subject to the regulations of the constitution and by joining the club will be deemed to accept the Rules and Code of Conduct that the club has adopted.
- b. All members shall observe the laws of badminton.
- c. Members must be at least 16 years of age.
- d. Fees will be reviewed and set annually by the Committee and presented at the AGM.

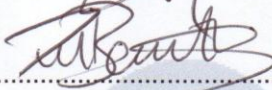
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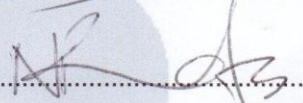
Declaration

As a Member of the Club's Committee I agree to abide by and enforce the rules of the Constitution (signatures below)

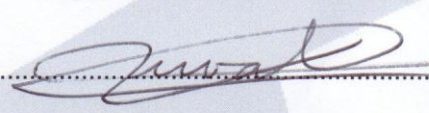
Chairman.....  GREGOR DUVAL

Club Secretary.....  SIMON NEWTON

Treasurer.....  RICHARD BANTIN

Membership Secretary.....  NEIL ROBERTS

Social Secretary..... J.C. NAWR..... JULIAN HAWKINS

Match Secretary.....  GREGOR DUVAL



BYELAWS Rules, Regulations and Code of Conduct

1 Code of conduct

- a. All members should:
 - Encourage a friendly atmosphere
 - Act with the safety of others in mind
 - Respect other people and their opinions
 - Respect and promote the laws and spirit of the game
 - Display good sporting behaviour and avoid open criticism of others
 - Seek to create the best environment so that all players have the chance to reach their full potential
- b. On Club Nights, all members should be ready to play both mixed and level doubles games with partners of a variety of skills.
- c. **Expulsion** - Following article 3.g of the Constitution the Committee may expel any member who offends against the Rules and Code of Conduct adopted by the Club. Before any such Member is expelled, the Chairman must give him 7 days written notice to attend a disciplinary meeting with the Committee and must inform him of the complaints against him. No member may be expelled unless he has first had an opportunity to appear before the Committee and answer complaints made against him and at least two thirds of the Committee then present vote in favour of his expulsion.
- d. **Complaints** - If a member has any cause for complaint he must bring it in writing before the Committee which will then respond to him within 7 days or organise a meeting with him to discuss the matter.

2 Dress code

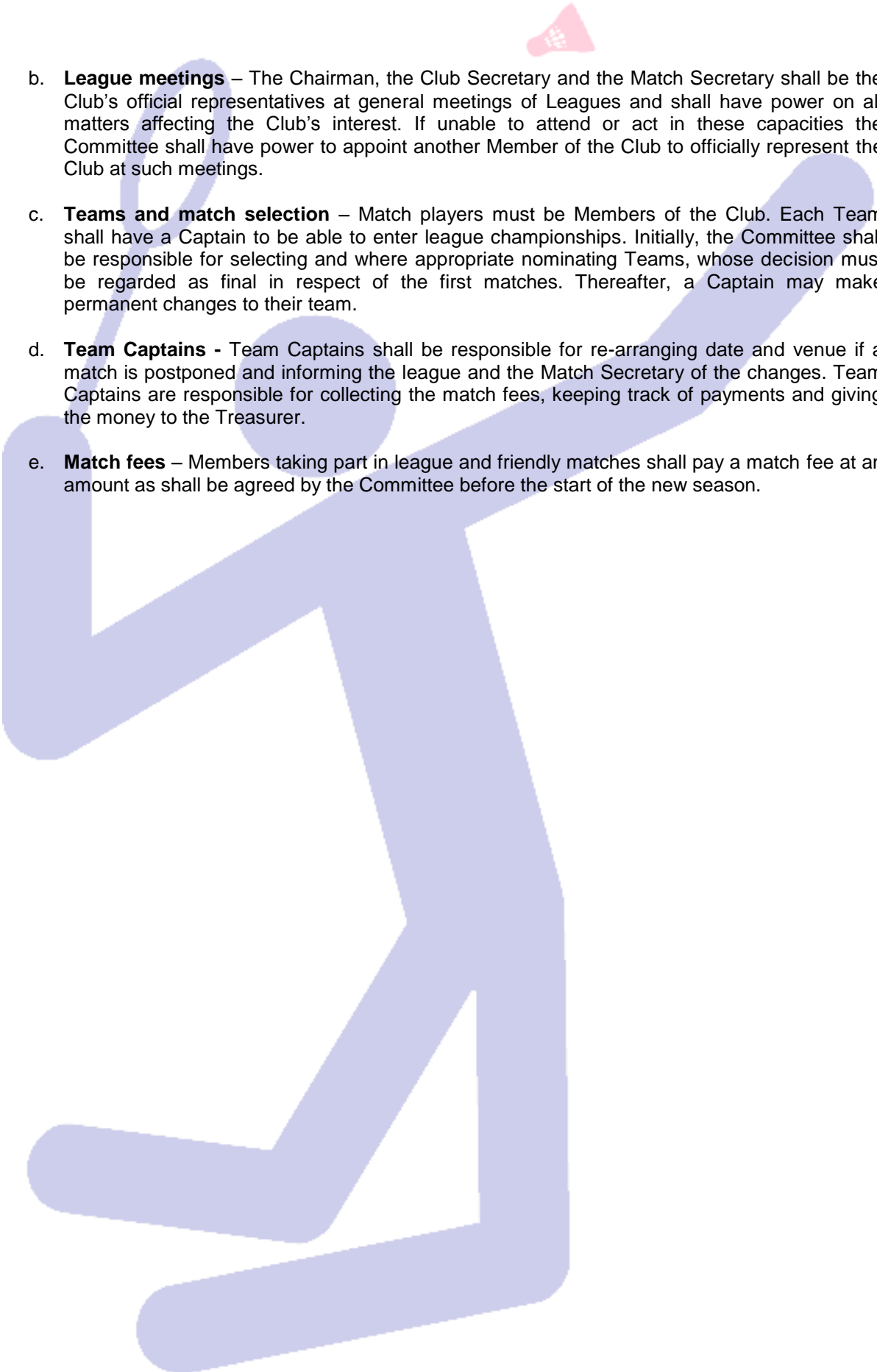
- a. All Members must wear appropriate sports gear when playing badminton at the Club (including club nights and matches)
- b. Non-marking, indoor sport shoes should be worn when playing badminton at the Club.
- c. The Club encourages Members to wear club shirt when playing official matches.

3 Club Nights

- a. **Guests** - Members are entitled to bring a Guest on club nights but Members must obtain the permission of the Committee. The Guest will be allowed to attend one club night only without charge. Thereafter, the Guest shall pay a pay-to-play fee (or visitors fee) at such amount as shall from time to time be fixed by the Committee. A Guest may attend Club Nights for a maximum of 6 weeks after which time he may not attend unless he becomes a Member.
- b. **Peg board** – Club Nights will use a peg board selection criteria in order to help mixing partners and making sure each Member plays as much as the others. Senior Members of the Club should be responsible for the peg board on Club Nights. After being called for a game by the person in charge of the peg board, players are asked to enter their game as soon as possible.

4 League and friendly matches

- a. **Club entries in leagues** – The Committee shall make a decision as soon as possible following the AGM as to the type of and number of teams to be submitted for entry into any league for the following season.

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- b. **League meetings** – The Chairman, the Club Secretary and the Match Secretary shall be the Club's official representatives at general meetings of Leagues and shall have power on all matters affecting the Club's interest. If unable to attend or act in these capacities the Committee shall have power to appoint another Member of the Club to officially represent the Club at such meetings.
 - c. **Teams and match selection** – Match players must be Members of the Club. Each Team shall have a Captain to be able to enter league championships. Initially, the Committee shall be responsible for selecting and where appropriate nominating Teams, whose decision must be regarded as final in respect of the first matches. Thereafter, a Captain may make permanent changes to their team.
 - d. **Team Captains** - Team Captains shall be responsible for re-arranging date and venue if a match is postponed and informing the league and the Match Secretary of the changes. Team Captains are responsible for collecting the match fees, keeping track of payments and giving the money to the Treasurer.
 - e. **Match fees** – Members taking part in league and friendly matches shall pay a match fee at an amount as shall be agreed by the Committee before the start of the new season.